

Sargent Elementary School
PTO Meeting
January 13th 2025

In attendance: Sam Smartt, Dana Barlow

Meeting called to order at 3:04 by Sam Smartt

1. Motion to accept the minutes from November made by Sam and seconded by Dana.
Motion passes.
2. Treasure report by Dana: Teacher's gifts from December and Candy Canes for STUCO. Also, teacher requests were paid for. Online escape room program, Math program, and vacuum. Motion to accept the Treasure report made by Dana and seconded by Sam.
Motion passes.
3. Teacher Update: None
4. Old/New Business:
 - a. Teacher lunch - We are going to provide a coffee bar and breakfast items on Tuesday January the 21st for teachers. Sam made a motion to spend \$300 and Dana seconded. Motion passes - February teacher lunch will be on February 10th. We would like to provide sandwiches and a veggie tray from Safeway. Motion made to approve to spend \$250 for this teacher lunch made by Dana and seconded by Sam. Motion passes
 - b. Book fair
 - i. Book fair in December went well. Our total sales came to \$5,525.94. \$1,756.35 (which is equal to \$3,512.70 in scholastic dollars) of that amount was scholastic dollars that the teachers and students were able to use. So, that brings our total fair sales excluding the scholastic dollars to \$3,434.12. We earned \$1,373.65 in scholastic dollars. Which brings our current total of scholastic dollars balance to \$3,715.83.
 - ii. Spring book fair - Sam was contacted by our scholastic rep. that we can offer a spring online book fair if we choose. We can pick any date to start and it lasts for 2 weeks. All books ship directly to the family, but the school still benefits from it in earning 25% of the sales in scholastic dollars. Possible start it the 2nd or 3rd week in February. Sam will reach out to the representative.
 - c. Teacher Request forms
 - i. Requests that were approved by the officers between meetings - *Mrs. Behil's request for Santa to come visit the school and take pictures with the students for the amount of \$200. *Ms. Rice requested a new vacuum for the library. We bought one for the amount of \$126.88. This vacuum will also be used in the front office. These will be the only areas/rooms that they will be used. The vacuum was delivered to Ms. Rice on Tuesday, January 7th by Sam. *Mrs. Price requested funds for an online escape room program for the amount of \$99. *Mrs. Cotton requested

funds for CROPS (Character. Respect. Ownership. Pride. Safety) bag tags to give to students in helping motivate them with goal setting for good behavior. The requested amount was \$340. *Mrs. Castillo and elementary teachers requested more drinks for the teacher's lounge.

- ii. New Request forms - *Mrs. Behil, Mrs. Miller, and Ms. Kimberling have requested funds for the 2nd and 3rd grade field trip on May 15th to the Cave of the Winds in the amount of \$700. A request for funds for a field trip requires a signature from the principal, which they did get. Motion to approve the request for funds for the field trip made by Sam and seconded by Dana. Sam will email these teachers and let them know that this request has been approved.
- d. Bike-a-thon - We would like to plan to do it on May 8th. Sam will reach out to Mrs. David about this date and hopefully get it finalized.

Next meeting will be held on February 17th at 3pm.

Meeting adjourned at 3:43 pm.