



**SARGENT SCHOOL DISTRICT RE33J BOARD OF EDUCATION
SPECIAL MEETING MINUTES**

Date and Time

May 28, 2024 6:31p.m.

Location

Sargent School District High School Library, 7090 N. CR. 2 E. Monte Vista, CO 81144

Members Present Clay Kimberling, Adam Klecker, Clay Mitchell, Michele Peterson, Matthew Smart

1. Preliminary

1.01 Call to Order

1.02 Roll Call

1.03 Pledge of Allegiance

1.04 Approval of Agenda

- A motion was made by Mr. Mitchell and second by Mr. Klecker to move 5.07 and 5.06 after discussion items.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- A motion was made by Mr. Klecker and second by Mr. Smartt to approve the agenda as amended.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

2. Consent Agenda

2.01 Approval of Minutes

- Special Meeting Minutes from 3-27-24
- Special Meeting Minutes from 4-30-24

2.02 Financial Reports

- March Financial Reports

2.03 Expenditures

2.04 Requisitions

- TSJC for concurrent enrollment for the spring classes in the amount of \$19,387.15
- McKinney Door & Hardware to replace the elementary gym door for \$9,515.00.
- Commercial Roofing Solutions to repair the elementary roof for \$14,973.20.
- Mr. Mitchell asked to move the Commercial Roofing Solutions and McKinney Door & Hardware requisitions to action items.
- Mrs. Peterson requested the financials be added to the 2024 Financial folder.
- A motion was made by Mr. Smartt and second by Mr. Klecker to approve the consent agenda as amended.

- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

3. Community Input

3.01 Items from the Community

- Melinda Hunzeker with San Luis Valley Aquatics spoke about their project building an indoor public aquatic center in Monte Vista.

4. Leadership Reports

4.01 Student Report

- Head Boy Josiah Yocom and Head Girl Jessica Buser introduced themselves to the board.
- Jessica Buser shared her exhibit project about the native american boarding schools in Colorado. Jessica will be competing at the National History Fair in Washington DC. Mr. Willis and Jessica asked the board for help with funding for the trip. The board asked for \$4,900.00 to be given for the National History Fair trip.
- Mr. Mitchell thanked Mr. Willis for his time and service to the district.

4.02 Staff Reports

- Deanna Floriani spoke about the process of creating a secondary master schedule.
- Mr. Fuller and Deanna Floriani reviewed the Sargent's Plan for Strengthening Wellbeing.

4.03 Principals Report

- James Holmes, Dean of Students/Athletic Director reported on implementing CMC Neptune. CMC Neptune is a warm up music program and fundraising opportunity. Mr. Homes also spoke about CHSAA classifications and student numbers.
- Shelley David, K-12 Principal reported on RANDA evaluations, and interviews for open positions.

4.04 Assessment

- Kristin Stambaugh, District Assessment Coordinator reported on NWEA testing and data.

4.05 Board of Education

- Adam Klecker reported that the wellness committee has spoken with Bob about getting the basketball hoops installed.
- Michele Peterson reported on the BEST Grant being approved for the BOCES school, and the Director of BOCES has resigned.

4.06 Superintendent

- None

5. Action Items

2.04 Requisitions

- McKinney Door & Hardware to replace the elementary gym door for \$9,515.00.
- Commercial Roofing Solutions to replace the elementary roof for \$14,973.20.
- Discussion: The board discussed board policy regarding two bids for projects over \$5,000.00, and remaining grant funds

needing to be spent before June 30th. The board compared two bids for the elementary roof repair and chose to use Commercial Roofing Solutions with the 10 year warranty.

- A motion was made by Mr. Smartt and second by Mr. Mitchell to replace the elementary gym door with McKinney Door & Hardware, and use Commercial Roofing Solutions to fix the elementary roof with the 10 year warranty.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.01 Resolution for Moving 6th Grade to Middle School

- A motion was made by Mr. Kimberling and second by Mrs. Peterson to approve the resolution to move 6th grade to the middle school.
- The motion was carried. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.02 Board Policy BEDA- Notification of Board Meetings- First Reading

- A motion was made by Mrs. Peterson and second by Mr. Klecker to approve option 1 for BEDA for a first reading with the addition of the first paragraph in pink.
- Discussion: Topics of discussion two drafts were presented and the board decided to use option 1 minus the second paragraph.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.03 Establish a New Position- Statement of Job Requirements: Teacher Assistant, Strength and Conditioning Coach, Gifted and Talented Teacher

- A motion was made by Mr. Kimberling and second by Mr. Smartt to approve the Teacher Assistant, table the Strength and Conditioning Coach and approve part-time Gifted and Talented Teacher.
- Discussion: Topics of discussion were strength and conditioning position, logistics, and class sizes, and zero hour.
- The motion was carried. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.04 Salary Schedules- Teacher Salary Schedule, Support Staff Salary Schedule- Teacher Assistant

- A motion was made by Mrs. Peterson and second by Mr. Smartt to approve the instructional salary schedule with the hard to fill but not the signing bonuses and the new salary schedule of the teaching assistant
- Discussion: Topics of discussion were, hard to fill stipends, and signing bonuses from the previous year.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05 Employment List

5.05.1 Extra Duty Pay Agreements

5.05.2 Contract Addendum

5.05.3 Teacher Assistant

5.05.4 Resignations

5.05.5 Discontinue Notice of Assignment

- A motion was made by Mr. Smartt and second by Mr. Klecker to approve the extra duty pay agreement with modification of adding Fuzzy to Section 2 Step 2, as well as approving the contract addendum, teacher assistant, resignations, and discontinue Notice of Assignment as presented.
- Discussion: Questions were asked about the junior high athletic director duties and added time away from the school buildings. Also discussed were comparisons of salaries of other positions, open gym, and summer weights.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.06 CASB Policy Overhaul Board Policy Section E- First Reading

5.07 CASB Special Policy Update

- A motion was made by Mr. Kimberling and second by Mr. Smartt to table 5.06 and 5.07 until a special meeting.
- Discussion: None
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.08 Possible Action on Business Manager/Service

- A motion was made by Mr. Smartt and second by Mrs. Peterson to approve the contract, month to month with RSF, Rebecca Quintana.
- Discussion: Topics of discussion were wanting input from the new superintendent on what direction the district should go with the business manager position.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.09 Board Communication

- A motion was made by Mr. Klecker and second by Mr. Mitchell to start the process of a board newsletter staff.
- Discussion: None
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6. Discussion Items

6.01 Preliminary Budget Presentation

- Topics of discussion were the addition of the water monitoring expenses, increased subscriptions, part-time gifted and talented teacher, business manager position, the purchase of a board software, and taking the full-time strength and conditioning position out of the budget.

6.02 Strategic Plan

- No discussion

6.03 Board Charge and District Goals for Next Year

- The board discussed coming up with smart goals or a checklist of things that need to be done and what are the most important things that the board would like to work on.

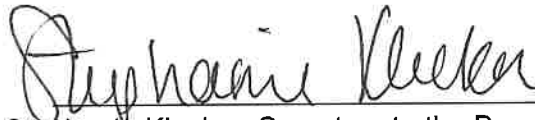
6.04 June Agenda Items

- Superintendent timeline would include special meetings on June 10th, and June 17th.

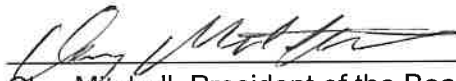
- Board Charge
 - Letter of support for San Luis Valley Aquatics
 - BEDA Policy Review
 - Construction on district housing
- 6.05 Board Self-Assessment and Debrief**
- No discussion

7. Adjournment Meeting adjourned at 10:18 p.m.

Minutes Submitted by Stephanie Klecker, Secretary to the Board of Education
Approved on June 24, 2024.


Stephanie Klecker, Secretary to the Board of Education


Matthew Smartt, Secretary of the Board


Clay Mitchell, President of the Board of Education