



SARGENT SCHOOL DISTRICT RE33J BOARD OF EDUCATION SPECIAL MEETING MINUTES

Date and Time

April 30, 2024 6:30p.m.

Location

Sargent School District High School Library, 7090 N. CR. 2 E. Monte Vista, CO 81144

Members Present Clay Kimberling, Adam Klecker, Clay Mitchell, Michele Peterson, Matthew Smart

1. Preliminary

1.01 Call to Order at 6:30 pm

1.02 Roll Call

1.03 Pledge of Allegiance

1.04 Approval of Agenda

- A motion was made by Mr. Klecker and second by Mr. Kimberling to amend the agenda to remove 2.03 Nonrenewal from the consent agenda and move 5.05 Employment list before 5.02 Declare Ag Shop Surplus .
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

2. Consent Agenda

2.01 Approval of Minutes

- Regular Meeting Minutes from 3-25-24
- Special Meeting Minutes from 3-27-24
- Special Meeting Minutes from 4-17-24

2.02 Financial Reports

- March Financial Reports
- A motion was made by Mr. Kimberling and second by Mr. Smartt to approve the consent agenda.
- Discussion: Mrs. Peterson asked to remove the special meeting minutes from 3-27-24 from being approved because the letter written by Clay Kimberling was not attached. Move 2.01 to action items to discuss and vote on.
- A motion was made by Mrs. Peterson and second by Mr. Kimberling to approve 2.02 Financial Reports.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

3. Community Input

3.01 Items from the Community

- Madeline Mitchell, high school student, spoke about her concerns with the high school track schedule and the assistant

swim coach. She also thanked the board for keeping the swim team at Sargent.

- Tyler Mitchell, community member, submitted a letter to the board regarding his concerns with the high school track schedule.
- Sami Cotten, Elementary PE Teacher spoke about her concerns with miscommunication, board communication, and district uncertainty.
- Kacie Cobb, 4th grade teacher, spoke about teacher placements for the next school year.

4. Leadership Reports

4.01 Student Report

- Head Boy Westen Burkhart and Head Girl Brooke Hoffstaetter spoke about student activities including, baseball, track, State FBLA, student council elections, Senior Trip, Prom, and State History Fair results.
- Several seniors spoke about their senior trip to Dallas Texas. The activities they experienced were; an escape room, The Stockyards, Stars hockey game, top golf, Mavs basketball game, Rangers baseball game, and six flags.

4.02 Staff Reports

- Sami Cotten, High School Volleyball Coach spoke about her trip to the Chris Lamb coaching clinic her and Shelley David attended at Wichita State University.
- Sarah Schaller, Secondary Ag Teacher and CTE Director spoke about the district CTE programs, State FFA, FFA fundraiser, end of year banquet, and state convention.

4.03 Principals Report

- James Holmes, Dean of Students/Athletic Director reported on the installation of cameras on the football field, the maintenance to the sound system in the main gym, and the athletic budget.
- Shelley David, K-12 Principal reported on Kindergarten round up, Adult Prom, and the elementary swim program.

4.04 Assessment

- Kristin Stambaugh District Assessment Coordinator reported on state assessments, and the end of the year testing. Eight students took the AAPL test, to receive their seal of biliteracy.

4.05 Board of Education

- Clay Mitchell reported on the DAC meeting, topics discussed were the 23/24 DAC Directives, wrap around services available to students, and a campus clean up day. He also mentioned the memorial for Mrs. Adams on May 1st at 5:30.
- Matthew Smartt spoke about the sprinkler system.
- Clay Kimberling reported on the legislative session close date.
- Adam Klecker reported on the Wellness Committee meeting, topics discussed were staff appreciation week activities and staff recognition. He also reported on the Sargent Education Foundation meeting, topics discussed were scholarship recipients and the donation to Sharon Adams memorial.

- Michele Peterson reported on the BOCES meeting. Topics of discussion were staff pay increase, state law changes, the new BOCES building, and unified program.

4.06 Superintendent

- Mr. Fuller reported on state legislation, Title IX policy changes, athletics, and the TLCC survey release date.

5. Action Items

2.01 Approval of Minutes

- A motion was made by Mr. Kimberling and second by Mrs. Peterson to approve amending the minutes to add the redacted letter to the 3-27-24 minutes.
- The motion was carried. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt
- A motion was made by Mr. Smartt and second by Mr. Klecker to approve the minutes for 3-24-24 and 4-17-24.
- The motion was carried. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.01 Appointment of Superintendent

- A motion was made by Mrs. Peterson and second by Mr. Smartt to reach out to McPherson & Jacobson to start a Superintendent Search.
- Discussion: All three candidates pulled their applications. The board discussed interim vs. full time superintendent, superintendent posting and using McPherson & Jacobson, LLC to conduct a superintendent search.
- Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.1 Teacher Contracts

- A motion was made by Mrs. Peterson and second by Mr. Smartt to approve the teacher contracts as presented.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.2 Critical Shortage Contracts

- A motion was made by Mrs. Peterson and second by Mr. Kimberling to approve the critical shortage contracts as presented.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.3 Special Service Providers Contracts

- A motion was made by Mrs. Peterson and second by Mr. Kimberling to approve the special service providers contracts as presented.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Notice of Reasonable Assurance

- A motion was made by Mrs. Peterson and second by Mr. Kimberling to vote on the positions departmentally based.
- Discussion: Mrs. Peterson requested the current duties for the district administration assistant also include custodial duties, the maintenance director position needing to be changed to

maintenance because the position is not supervising anyone, operational spending, and that the positions be voted on separately. Mr. Mitchell disagreed and mentioned voting separately will not change the outcome and urged a no vote.

- The motion was carried. Aye, Kimberling, Nay, Klecker, Nay, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Food Service

- A motion was made by Mr. Smart and second by Mr. Klecker to approve the food service manager as well as two cooks.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Paraprofessionals

- A motion was made by Mrs. Peterson and second by Mr. Smartt to approve the two paraprofessionals.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Custodians

- A motion was made by Mrs. Peterson and second by Mr. Smartt to approve the four custodians.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Administrative Assistants

- A motion was made by Mrs. Peterson and second by Mr. Klecker to approve the three administrative assistants.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Infinite Campus & CDE Data Collection District Support

- A motion was made by Mrs. Peterson and second by Mr. Kimberling to approve the infinite campus & CDE data collection district support.
- The motion was carried. Aye, Kimberling, Abstain, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 District Nurse

- A motion was made by Mr. Kimberling and second by Mr. Klecker to approve the district nurse.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Bus Drivers and Transportation Director/Mechanic

- A motion was made by Mrs. Peterson and second by Mr. Kimberling to approve two bus drivers, the transportation director and mechanic
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Business Manager

- A motion was made by Mrs. Peterson and second by Mr. Kimberling to approve the business manager.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.05.4 Facilities/Maintenance Director

- A motion was made by Mr. Mitchell and second by Mr. Smartt to

approve the facilities/maintenance director.

- The motion was carried . Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Nay, Peterson, Abstain, Smartt

5.05.5 Extra Duty Pay Agreement

- A motion was made by Mrs. Peterson and second by Mr. Klecker to approve the extra duty pay agreement as presented.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

Mr. Kimberling asked for a moment of personal privilege to talk about the reason why he wanted to move the board meeting date. He wanted to wait in order to get the necessary information needed to make an informed decision. He mentioned if anyone has any questions why he chose to push the meeting back to please contact him. He also thanked the teachers for their understanding. Mr. Mitchell spoke on the following topics: the board is trying to follow policy, they are developing a calendar to make things clear and transparent, wanting to take care of staff, budget and operations, goals of the district, developing a strategic plan and trying to support the vision of the district.

5.02 Declare Surplus- Ag Shop

- A motion was made by Mr. Kimberling and second by Mr. Klecker that the board declares surplus on the ag shop items as listed.
- Discussion: Procedure of declaring surplus, and sale of materials.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.03 CASB Policy Overhaul Board Policy CCA, DB, and DBD Second Reading

- A motion was made by Mr. Klecker and second by Mrs. Peterson to approve DB, DBD, CCA, for a second reading.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

5.04 Board Policy BEDA-Notification of Board Meetings- First Reading

- The board decided to table Board Policy BEDA until the next board meeting.
- A motion was made by Mr. Klecker and second by Mr. Kimberling to table BEDA until the next meeting.
- Discussion: Time needed to review the board packet materials, and board deadline for information submitted.
- The motion was carried unanimously. Aye, Kimberling, Aye, Klecker, Aye, Mitchell, Aye, Peterson, Aye, Smartt

6. Discussion Items

6.01 School Code Change- Moving 6th Grade to Junior High School

- Topics of discussion included moving 6th grade to middle school, declining enrollment, budget, the need to restructure staffing to increase salary schedules to retain and recruit quality teachers, communication, student performance, and 5th grade transition.

6.02 DAC Review Preliminary Budget

- At the last DAC meeting, they did not have a quorum, they will discuss the preliminary budget at their next meeting.

6.03 Strategic Plan

The board gave an update on the status of the strategic plan, topics of discussion were waiting for a new superintendent, board retreat, budget, policy, and a year end climate survey.

6.04 Debrief about March 27th Executive Session April Agenda Items

The Board discussed what was learned in the executive session of what board members can and cannot legally do. Topic of discussion included the nonrenewal process.

6.05 May Agenda Items

Discussion included, scheduling a work session to review preliminary budget, and scheduling the next board meeting on May 28th due to the holiday.

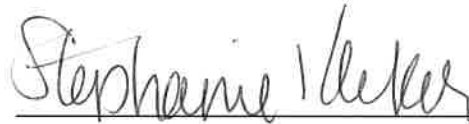
6.06 Board Self Assessment and Debrief

The board discussed policy BG, notifying staff affected by policy change, and possible handbooks to give to directors with policies that directly impact their positions.

7. Adjournment

Meeting adjourned at 9:47 p.m.

Minutes Submitted by Stephanie Klecker, Secretary to the Board of Education
Approved on May 28, 2024.



Stephanie Klecker, Secretary to the Board of Education



Matthew Smartt, Secretary of the Board



Clay Mitchell, President of the Board of Education